

Bella Information Pack

Bella – 53 SV. Nikole Maslinica, Solta

1. Your arrival - House Cleaner and Guardian

The property (North Side Block) is located behind the castle, 50m on the left as you walk up the steps from the south side of the harbour end wall. The yellow bus that meets the ferry from Split to Rogac is normally parked by these steps.

Smoking is not allowed in the property and any evidence of smoking will result in the forfeit of the deposit

Dunja looks after all aspects of the property assisted by her daughter in law Angela. Please contact her on angela.buktenica@gmail.com or on her Mobile 00385 99 3659 055 to make arrangements for your arrival (Angela's Mobile is 00385 993 659 085). You enter the ground floor by the balcony doors . All other keys you will need will be left on the dining room table.

For any reason you are not met, the ground floor keys are kept in the keypad to the right of the barbeque and on the right hand side of the stairs going up to the 2 other floors. The code will be given to you before your arrival. Please make sure you put these keys back into the holder as soon as you have let yourself into the ground floor. When you enter the ground floor, the keys to the house keys to the ground, first and second floor will be on the dining room table

To access the keys remove the black cover and pull the centre latch down to clear the keypad and then release it. Enter the key pad code in any order and pull the top silver lever down to liberate the key holder. When putting the keys back follow the same procedure and sequence

On leaving, lock the first and second floor doors and then leave these keys on the ground floor dining table. Use the keys in the key pad holder to lock the ground floor doors and the shutter doors and then put them back in the key holder.

if anyone asks you one what you are doing in the apt (the neighbourhood watch works pretty well here), just tell them you are friends of the Krikorians and staying here for the period you are staying at the apt.

2. On your departure

Make arrangements with Dunja for your departure so she can lock up. If you are leaving very early and she can't make it for any reason, please make sure you lock all 3 entrances to the building, namely the ground floor and the first and second floors and shut all the black balcony gates. Put all the 3 entrance keys on the ground floor dining room table and lock the ground floor doors and the green shutter doors with the keypad keys and then back into the key pad holder. Make sure you turn off the boiler switch that heats up the immersion heaters on each floor

If anything is broken please let us and Dunja know so we can top up the inventory for the next guests. Also if you have any comments on the property and how it can be improved for your holiday please let us know via the feedback questionnaire

3. Entrance Door First and Second Floors

The round knob opens the door once the lock with the big key has been opened. The round knob has to be pulled as firmly as possible towards you and at the same time turned anti-clockwise to open the door towards you.

4. Equipment Operating Instructions

These are located in a yellow ring binder adjacent to the television on the ground floor

5. Hot Water

Hot water to each floor is supplied by an immersion heater/boiler which is located in a bathroom. Use the switch marked "boiler". The switch marked "heater" is for the heating element above the door

6. Television

There are two inputs - local TV (like Freeview) and satellite. TV controller is Panasonic Viera (not Theatre System). Satellite is the small one. To select input use the TV and AV buttons on top right. Satellite = AV3 input, local TV = TV input. Press TV button for local TV. Use DVB not analogue. Repeat pressing of TV toggles between analogue and DVB. For satellite press AV. If AV3 not selected press AV again repeatedly but slowly to select AV3.

BBC World is channel 1182 on smaller satellite controller.

7. KolpaSan Shower - On Top Floor

The unit comprises a number of outlets and knobs as listed below:-

- Overhead Shower
- Upper Spray – 2 jets
- Volume and outlet control knob
- Temperature control knob
- Lower Spray
- Foot wash outlet
- Hand-held Spray
- The KolpaSan Shower is operated by two knobs. The lower knob, with an 'override button controls the temperature. The upper button delivers the water to the outlets in the following sequence, when turned anti-clockwise:-
- Overhead Shower
- Upper Spray
- Lower Spray
- Underseat outlet
- Hand-held Spray
- Turning the knob clockwise turns off the water supply

8. Ground Floor En-Suite Bathroom – Shower

- The unit comprises a number of outlets and knobs as listed below:-
- Overhead Shower
- Upper Spray – 2 jets
- Volume and outlet control knob
- Temperature control knob
- Lower Spray
- Underseat outlet
- Hand-held Spray
- The KolpaSan Shower is operated by two knobs. The lower knob, with an "override" button controls the temperature. The upper knob delivers the water to the outlets in the following sequence:-
- Overhead Shower
- Upper Spray
- Lower Spray
- Foot wash outlet
- Hand-held Spray

NOTE: To turn the water on - turn the upper knob anti-clockwise. Keep turning anti-clockwise and the shower will go through in the sequence noted immediately above. You can turn the knob anti clockwise continuously and the shower will keep going through the functions noted above. To turn the shower off - turn the upper knob clockwise. Please note: The shower may take a few seconds to fully shut down.

Allow time for this to happen. There is no need to keep turning the upper knob to the off position.

9. Bedside Reading Lights

To turn on, use the tiny switch on the bottom part of the light (not the large white switch).

10. Dishwashers

Make sure the water supply is on. For ground floor, Tap handle is in cupboard on the right - open is tap handle in line with flow rather than across flow. To turn the dishwasher on, open the door and the (ON) switch is on the far right. Then select cycle with the small black button on the left panel (just on right of saucepan symbol). Press until the required cycle is lit up e.g. "auto" for normal use. Close door to start. Buttons in right panel are for special features. Ignore red warning lights.

18. Washing Machine and Drier

The communal washing machine and drier is located in the basement and are for everyone's use

11. Outdoor Lighting

Some outdoor lights are operated by switches inside the apartments. Most of them are linked together from a single switch. This is located in the electrical fuse box part way up the wall in the middle of the large terrace with the BBQ. Open the door. The grey rectangular switch is top left - press the top part for off and bottom for on. Do not touch anything else. PLEASE REMEMBER TO TURN OFF ALL THE LIGHTS BEFORE YOU LEAVE.

12. Glass Windows and Doors

Vertically Down = Closed. Horizontal = fully open. Do not leave fully open in wind. Vertically Up = part open for ventilation (closed at bottom, open at top). Part open is the normal position when the apartments are left empty

13. Green Shutters

When open they must be secured against the wall. The catch has to be tilted vertically and locked by pushing down. Open by lifting catch up and tipping forward.

14. Terrace Awning

To operate use the switch with arrows found on the right of the entrance to the ground floor exit doors. Alternatively there is a hand held controller hanging by the switch with arrows.

Do not open if there is strong wind and make sure you close if you leave the apartment block

15. Barbeque

The BBQ is for the use of the ground floor only. All the stuff you need for the bbq is in the surrounding cupboards. The BBQ cooking utensils are located in the kitchen drawers on the ground floor apartment. You light the bbq with wood at the back of the bbq, not the front. As the bbq wood collapses you rake the ash forward so it's underneath the grill. Keep topping up the fire with wood from the back.

To start the bbq, use a couple of sheets of screwed up newspaper, with paper spills on top and then put the smallest pieces of wood on the paper spills. There is plenty of brushwood around the area. Go up the road and make a left turn and you will find plenty.

On top of the brush wood collected from the south side of the house, place the small thin logs and charcoal. It takes about 45 mins to collect the hot ash under grill. You can either use the small or the large stainless steel grill. When finished cooking please rub the grill with the brush provided to get the sticky stuff off and the rest should just burn off. **The next morning put the cold ash into the aluminium bucket and dispose this into sacks and take them down to the communal rubbish bins**

19. Communal Rubbish Bins

Walk down the steps to the harbour, make a left and the rubbish bins are on your left, about 75 meters away

20. Wifi – All Floors

Multi user, pay as you go Wifi is available using the HUAWEI-E5220 wireless broadband modem located behind the TV together with the instructions for use and the passwords. If you run out of money, recharge the wireless modem by buying a vipme voucher from the Tisak tobacconist. Take the wireless modem with you as they will take the sim card out, then they will put this card in their phone and then charge the sim card with the 14 digit code that you have purchased. Alternately, if you have your PC with you follow the instructions on the laminated instructions to put the 14 digit voucher code that you have bought from the Tisak tobacconist

21. Tourist information Office

Please refer to Maslinica Amenities for further information

Some brochures can be found to the right of the television on the ground floor